

## BOARD MEETING NOTICE AND AGENDA

### CULVER CITY UNIFIED SCHOOL DISTRICT Regular Meeting of the Board of Education to "Conduct the District's Business in Public" CLOSED SESSION – 6:00 p.m. OPEN SESSION – 7:00 p.m.

District Office Board Room  
4034 Irving Place, Culver City, CA 90232

March 12, 2013

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

#### PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under "Public Recognition." In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

#### 1. CALL TO ORDER

The meeting was called to order by \_\_\_\_\_, at \_\_\_\_\_ p.m.

##### **Roll Call – Board of Trustees**

Katherine Paspalis, Esq., President  
Patricia Siever, Professor, Vice President  
Nancy Goldberg, Clerk  
Laura Chardiet, Member  
Karlo Silbiger, Member

#### 2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

#### 3. RECESS TO CLOSED SESSION

- 3.1 Conference with Labor Negotiator (Pursuant to GC §54957.6)  
Agency Designated Representatives: Leslie Lockhart, Assistant Superintendent of Human Resources; Mike Reynolds, Assistant Superintendent Business Services  
Employee Organizations: Culver City Federation of Teachers (CCFT) and Association of Classified Employees (ACE)
- 3.2 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54947)

- 3.3 Public Appointment/Employment (Pursuant to GC §54947)  
Certificated Personnel Services Report No. 12  
Classified Personnel Services Report No. 12

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

5.1 Roll Call – Board of Trustees  
Katherine Paspalis, Esq., President  
Patricia Siever, Professor, Vice President  
Nancy Goldberg, Clerk  
Laura Chardiet, Member  
Karlo Silbiger, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING - None**

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting – February 26, 2013
- 9.2 Approval is Recommended for Purchase Orders
- 9.3 Approval is Recommended for Acceptance of Gifts - Donations
- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 12
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 12

10. **AWARDS, RECOGNITIONS AND PRESENTATIONS**

- 10.1 American Citizenship Awards
- 10.2 Presentation by Student Mariko Rooks on Teen Dating Violence
- 10.3 Spotlight on Education – Culver City Middle School

11. **PUBLIC RECOGNITION**

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Student Representatives' Reports
- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

12. **INFORMATION ITEMS**

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 Presentation of the Second Interim Report for 2012-2013
- 12.2 Common Core Standards

13. **RECESS (10 Minutes)**

14. **ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 **Superintendent's Items**

- 14.1a Approval is Recommended to Submit the Official CSBA 2013 Delegate Assembly Ballot

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

- 14.1b Board Appointment to the City of Culver City's Community Advisory Panel to the Oil Panel

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.1c Approval of Resolution #13-2012/2013 In Support of a Comprehensive Federal and State of California Ban on Assault Weapons and Regulation of Ammunition

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**14.2 Education Services Items - None**

**14.3 Business Items**

14.3a Approval is Recommended for the Certification of the Second Interim Report for 2012-2013

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.3b Approval is Recommended for the 501(c)3 Organizational Bylaws for El Rincon Booster Club

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**14.4 Personnel Items**

14.4a Discussion and Action on Resolution #12-2012/2013 (HR) to Reduce or Discontinue Particular Kinds of Service Pursuant to Education Code Section 44955

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**15. BOARD BUSINESS - None**

**16. ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

**FUTURE MEETINGS**

March 19 – 6:30 p.m. - Special Public Meeting, District Office, 4034 Irving Place  
April 23 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), City Hall (Chambers), 9770 Culver Blvd.

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at [www.ccusd.org](http://www.ccusd.org). Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

**CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
UNADOPTED MINUTES**

|                 |  |              |  |
|-----------------|--|--------------|--|
| <b>Meeting:</b> | <b><u>Regular Meeting</u></b>                | <b>Date:</b> | <b><u>February 26, 2013</u></b>          |
| <b>Place:</b>   | <b><u>District Administration Office</u></b> | <b>Time:</b> | <b><u>6:00 p.m. – Public Meeting</u></b> |
|                 | <b><u>4034 Irving Place</u></b>              |              | <b><u>6:01 p.m. – Closed Session</u></b> |
|                 | <b><u>Culver City 90232</u></b>              |              | <b><u>7:00 p.m. – Public Meeting</u></b> |

**Board Members Present**

**Katherine Paspalis, Esq., President**  
**Patricia Siever, Professor, Vice President**  
**Nancy Goldberg, Clerk**  
**Laura Chardiet, Member**  
**Karlo Silbiger, Member**

**Staff Members Present**

**David LaRose, Superintendent**  
**Eileen Carroll**  
**Leslie Lockhart**  
**Mike Reynolds**

**Call to Order**

Board President Ms. Paspalis called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7: p.m. with all Board members in attendance. Jo-Anne Cooper led the Pledge of Allegiance.

**Report from Closed Session**

Ms. Silbiger reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced the following reportable actions were taken. In Closed Session the Board took action to release fifteen (15) temporary and one (1) long-term substitute certificated employee effective as of the end of the 2012/2013 school year. The roll call vote was 5 – Ayes and 0 – Nays. In Closed Session the Board voted to release eleven (11) temporary Adult School teachers effective as of the end of the 2012/2013 school year. The roll call vote was 5 – Ayes and 0 – Nays.

**8. Adoption of Agenda**

Ms. Paspalis suggested moving item 9.6 after 10.2 so the students could leave early. It was moved Mr. Silbiger and seconded by Ms. Patricia to adopt the February 26, 2013 agenda as amended. The motion was unanimously approved.

**9. Consent Agenda**

Ms. Paspalis called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Mr. Silbiger requested that item 9.6 and 9.7 be withdrawn. Ms. Siever requested that item 9.2 be withdrawn. It was moved by Ms. Goldberg and seconded by Ms. Siever to approve Consent Agenda Items 9.1, 9.3 – 9.5, and 9.8 as presented. The motion was unanimously approved.

- 9.1 Minutes of Regular Meeting – February 11, 2013
- 9.3 Acceptance of Gifts – Donations
- 9.4 Certificated Personnel Reports No. 11
- 9.5 Classified Personnel Reports No. 11
- 9.8 Acceptance of Enrollment Report

**9.2 Approval is Recommended for Purchase Orders and Warrants**

Ms. Siever inquired about item 60307 on page 2. She knows that it is for Special Education. Director of Special Education, Jo-Anne Cooper, explained that the amount is the result of a settlement agreement to provide intensive reading therapy for a student.

**9.7 Approval is Recommended for CCHS Field Trip to Spain, June 18-28, 2014**

Mr. Silbiger asked if staff could provide background on the trip. Melanie DeArmond, teacher at the High School, informed that Board that the trip would be eleven days covering various parts of Spain. They will be departing and returning out of LAX airport, and she described what the fees would cover. The dates are actually changed to

March 24, 2014 to April 3, 2014 and there will be no school days missed. During the trip students will learn about architecture, take bike tours, visit museums, and learn native dances among other activities. Ms. Goldberg stated her concerns about visiting the country and if there would be any backlash from Spaniards towards our students visiting during any possible economic changes or crisis. Ms. DArmond stated that she lived in Spain for quite awhile and she did not anticipate any issues arising during the trip and that Spaniards are wonderful people.

It was moved by Mr. Silbiger and seconded by Ms. Siever that items 9.2 and 9.7 be approved as presented. The motion was unanimously approved.

**10. Awards, Recognitions and Presentations**

**10.1 American Citizenship Awards**

Mr. LaRose and the Assistant Superintendents read the names and accomplishments of each school's recipients of the American Citizenship Award for the month of February. The recipients were Christine Shimahara from El Marino School; Bethesda Lemma from El Rincon Elementary; Kaira Hernandez from La Ballona School; June Metzler from Linwood E. Howe School; Thomas Peacock from Farragut School; Isabel Musselman from Culver City Middle School; Alixavier Cherry from Culver Park High School; and Martin Beer from Culver City High School. Board members presented each recipient with a pin and certificate; and thanked the students and their families for attending the meeting.

**10.2 Spotlight on Education - El Rincon Elementary**

Reginald Brunson, Principal at El Rincon, presented the Board with the school's rising API and AYP scores. He explained to the Board what aspects staff was looking at in order to raise the scores. He also spoke about enrollment, demographics, and the diversity at the school. Mr. Brunson mentioned the data that is being reviewed from the assessments of the students. He discussed their Signature Practices such as Principal supervision, morning reading, daily morning assembly, grade-level writing rubrics, Caring School Communities, Galileo, Success Maker, and others. Four students briefly spoke about what they enjoyed in the STEM Program. Tiana Nicholson enjoys learning about plant cells and recycling, Unique Nicholson enjoys learning about rocks and minerals, Tyson Brazil enjoys the UCLA Physics Program. Mr. Brunson then spoke about the Trash 4 Teaching field trip for the teachers. A teacher, Janet Ames, who serves on the Leadership Team spoke about the STEM action plan and their Smart Goals. She also spoke about Inquiry Based Learning and the school's aiming for trash-free lunches. Ms. Siever congratulated Mr. Brunson on what he, the staff, and the entire school community has been able to accomplish after everything the school has gone through over the last few years. She said it is very impressive. Ms. Siever was curious as to how Inquiry-based Learning is different from regular methodology. Ms. Ames explained that with Inquiry-based learning the child develops his own questions and comes up with their own answer. The teacher guides them through this process. The staff knows that there is still much to learn so they are inquiring at UCLA about further professional development on this topic. Ms. Goldberg stated that she has gone to the PTA meetings at El Rincon and commended Julie Fitz. She stated it has been a pleasure to watch the collaboration of staff come together and grow under Mr. Brunson's leadership. Ms. Chardiet stated that the change in the school culture is palpable. It is nice to see all of the teachers and parents at the meeting to support Mr. Brunson. She congratulated Mr. Brunson. Ms. Paspalis asked how the students use the Success Maker Program. Mr. Brunson briefly responded. Ms. Paspalis stated that the technology piece of STEM is not just about using the technology, but learning about the technology itself. Mr. Brunson would like to teach students to Podcast. He stated it is a great way to see the lab being utilized and he would like to be able to Podcast other sites.

Jon Marcano, President of the El Rincon Booster Club, stated that the Booster Club has applied to be a school connected organization. He listed some of the activities that have already been sponsored by the Boosters which included a Bake Sale, Game Show Night, a Giving Thanks to El Rincon event which was a beautification project; and Holiday Grams. He also informed the Board about future events.

**9. Consent Items – (cont.)****9.6 Approval is Recommended for the Special Education Department’s Significant Disproportionality Study and Action Plan for the California Department of Education**

Jo-Anne Cooper, Director of Special Education, explained the meaning of Significant Disproportionality. She stated that District was one in forty-five districts in California that was identified as being significantly disproportionate. CCUSD has been found disproportionate in the category of Caucasian mentally unstable students. She explained to the Board what measures the District needs to take moving forward and what focus areas would be addressed. She presented the Board with the action plan for interventions. Further discussion ensued. It was moved by Ms. Siever and seconded by Mr. Silbiger that the Board approve the Special Education Department’s Significant Disproportionality Study and Action Plan for the California Department of Education as presented. The motion was unanimously approved.

**11. Public Recognition****11.1 Superintendent’s Report**

Mr. LaRose recognized the common themes in the rise of test scores at all of the schools. He wanted to commend those that support those efforts from staff at the school sites to the Administrative Assistants, Eileen Carroll, Leslie Lockhart, and Mike Reynolds. He stated that the District is fortunate to have a caring and talented team. Mr. LaRose acknowledged how generous the community is and spoke about how the community is helping at the sites, and thanked the Elks Club for a \$500 check given to La Ballona Elementary. He stated he felt honored to be in attendance at their last meeting. He also met The Lions Club representatives and commented on the great work they do in the District. Mr. LaRose also wanted to highlight the great work of the Anti-Bullying Task Force. He spoke about the work that they are doing in the District and how much has been accomplished. He commended Ms. Carroll for her all of her hard work with the committee, and thanked his Administrative Assistant Rebecca Williams.

**11.2 Assistant Superintendents’ Reports**

Ms. Carroll reported on the Title III Corrective Action Plan. She stated that the District is year four of being in Title III corrective action and she stated that the Action Plan was recently approved by LACOE. It now goes to the California Department of Education for approval. Ms. Carroll reported that STAR Writing Testing is set to begin for all fourth and seventh graders on March 5th. There is a DCAT meeting next week and anyone interested in the arts is invited.

Mrs. Lockhart reported that the Human Resources department is enthusiastic about assisting staff with their health and wellness. A District Wellness Committee has been put together and it is comprised of staff and parents. She will bring further reports to the Board along with updating the District Wellness Policy.

Mr. Reynolds stated that contracts with Balfour Beatty have been reviewed by District attorneys and they are ready to sign. He provided information on redevelopment funding and he gave the Board a timeline as to when they can expect to receive the budget for approval. Mr. Silbiger asked if the budget is taking into consideration the savings on the solar project. Mr. Reynolds stated yes.

**11.3 Student Representatives’ Reports****Middle School Student Representative**

The Culver City Middle School Student Representative was not present.

**Culver Park Student Representative**

Eric Ibarra, Culver Park High School Student Representative, reported on activities at Culver Park High School, including the new session of Student Council started this week; and students involved in the Poetry Workshop have each done poems and they will be published by Red Handed Publishers. He also reported that students to the HeArt Project will be working with a visual artist and learn how to use Photoshop

**Culver City High School Student Representative/Student Board Member**

Kalena Kettering, Student Board Member, reported on activities at Culver City High School, including the beginning of the second semester; students from CPY Program returned from their trip to Sacramento; students getting college acceptance letters; out of the 5000 accepted to UCE 200 students are accepted into their honor program. Out of that 200 four of them were from the High School. She spoke about the loss of Coach Dave Sanchez. She stated that ASB put together a memorial for Mr. Sanchez which turned out really nice, and some of his family members were in attendance. She announced that there will be an Anti-Bullying event and the creators of the movie "Bully" will come to the high school and possibly some celebrities. ASB applications are also due this Friday.

#### **11.4 Members of the Audience**

Members of the audience spoke about:

- Martin Beer, Student Body President, commented that he would like the Board to consider the idea of expanding the role of the Student Board Member. He thinks that the role should entail more than just reporting on issues or what is happening at the school. He thinks that they should be bringing real issues to the Board and be considered a counting vote.
- David Mielke agrees that the role of the Student Board Member needs to be expanded. He is hoping that the meeting will be adjourned in memory of Coach Dave Sanchez. He provided an update on bargaining and stated today's Partnership Meeting. Mr. Mielke said that the Superintendent's staff has acknowledged that the salary schedule is low, and he hopes that there will be action to address that issue. Ms. Chardiet asked if staff knew what percentage the District is below the median. Mr. Reynolds stated it is somewhere around ten percent. Mr. Reynolds stated that we need to figure out the schedules and be very aggressive because as the District moves up, other Districts may be moving theirs up also.

#### **11.5 Members of the Board**

Board Members spoke about:

- Ms. Chardiet wanted to speak about grants. She was thinking about the Green 5 Program and how that program came from our Environmental Sustainability Committee who had worked for three years towards the program getting grants. She would like to open the idea up of having a grant meeting at the District Office. Another example she provided was how the OLWEUS Program was implemented through the hard work of the Anti-Bullying Task Force securing a grant. Ms. Chardiet was thinking that rather than have people meet at the school site and learn about grant writing, maybe there should be an official grant committee that meets at the District Office.
- Ms. Siever congratulated the District's Spelling Bee winner from El Marino and the 2<sup>nd</sup> place winner from Farragut Elementary. She attended the inauguration of CCDC and congratulated Bill Wynn. Ms. Siever wanted to have additional information on the District's Security Department. She stated that the Board spoke a few years ago about additional training for the officers, and she would like to have an update on how things are going in the department since the last discussion. Mr. LaRose stated that we are investing in training that is essential and not optional. He stated that he has spoken to Mrs. Hamme in an effort to work collaboratively. Ms. Siever also spoke to her husband, Dr. Luther Henderson, he is a member of the Exchange Club and she has compassion for what the Club is doing and she thanked him for what the Club is doing. She thanked the Superintendent for a good agenda and keeping the meetings focused and brief.
- Mr. Silbiger took his time to read a statement that he prepared about the experiences he has had in the District from his attendance at El Rincon through the Middle School. He prepared the statement so that he could talk about his encounter with Coach Dave Sanchez and how being in his classes changed the trajectory of his life. He asked to adjourn the meeting in Mr. Sanchez's memory.
- Ms. Goldberg shared her memories of Dave Sanchez and how they got their CLAD certification together. She stated that he was amazing and the District was lucky to have him. Ms. Goldberg spoke about the Culver Park Youth Movement and stated it was a wonderful program and gets students involved. She is also a big proponent of the Green 5 program. She announced that the Walkers N Rollers will be walking Wednesday the 6<sup>th</sup> and warned everyone to stay off of Sawtelle



between 7:30 a.m. and 9:00 a.m. and it will be crowded. She is also doing her first WASC Accreditation.

- Ms. Paspalis reported on her attendance at the workshop discussing capital projects. She announced that the High School Booster Club's Annual Casino Night is coming and encouraged everyone to attend. In addressing the grant issue brought up by Ms. Chardiet, Ms. Paspalis felt that it might be better to be a Superintendent committee rather than a Board committee. Ms. Paspalis commented on an article in the L.A. Times that was about African-American students struggling in school and the low graduation rate. The article then commented on how well Culver City High School is doing at closing the achievement gap for African-American students. She then announced that the Girls' Basketball team won at the buzzer and is on their way to the CIF final for the first time on Friday at 3:00 p.m. She congratulated the team.

## **12. Information Items**

### **12.1 Redevelopment Revenues**

Mr. Blake Boehm, Associate Director at Donlinka Group LLC, an organization that works exclusively with local education agencies, presented information on redevelopment revenues. After his presentation Gary Silbiger stated it has been great to be present at the meeting and he knows the public appreciates being able to view all of the great things the Board is doing. He hopes that the District will be able to have all of the meetings in the Chambers. Gary Silbiger then provided the Board with resources to help them follow-up on having a possible oversight committee. Ms. Siever clarified that the District appointed Sean Kearney to serve on the City's Finance Committee. Mr. Silbiger wanted to clarify that this information was being brought to the Board because the City said that they cannot pay the District the same amount that they have paid in the past. Mr. Reynolds confirmed.

## **13. Recess**

The Board mutually agreed to bypass recess.

## **14. Action Items**

### **14.1 Superintendent's Items - None**

### **14.2 Education Services Items**

#### **14.2a Approval is Recommended for the Reinstatement of Pupil Services Case #22-09-10**

It was moved by Ms. Goldberg and seconded by Ms. Siever that the Board approve the reinstatement of Pupil Services Case #22-09-10 presented. The motion was unanimously approved.

### **14.3 Business Services Items - None**

### **14.4 Personnel Items - None**

## **15. Board Business**

### **15.1 CSBA Nominations for the 2013 Delegate Assembly**

Board members discussed the nominations and stated that the nomination form can be returned with all members nominated since there are six seats and six nominees. The nomination form will be brought back for action.

## **Adjournment**

There being no further business, it was moved by Mr. Silbiger, seconded by Ms. Goldberg and unanimously approved to adjourn the meeting. Board President Ms. Paspalis adjourned the meeting at 9:04 p.m. in memory of Dave Sanchez.

Approved: \_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent

On: \_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

## BOARD REPORT

3/12/13

9.2

### 9.2 PURCHASE ORDERS

The attached purchase order list is submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from February 17, 2013 through March 2, 2013 is \$126,819.08.

#### BUDGET NUMBER LEGEND FOR FUNDS

01.0 general fund  
01.7 tri-city selpa  
11.0 adult education fund  
12.0 child development fund  
13.0 cafeteria fund  
14.0 deferred maintenance fund  
21.0 building fund  
25.0 capital facilities fund  
40.0 redevelopment  
76.0 warrant pass-through fund  
96.0 general fixed asset account

**RECOMMENDED MOTION:** That purchase orders from February 17, 2013 through March 2, 2013 in the amount of \$126,819.08 be ratified by the Board of Education.

**Moved by:**

**Seconded by:**

**Vote:**

**Board List Purchase Order Report  
CULVER CITY UNIFIED SD**

Page No. **1**  
Run Date: **03/02/2013**  
Run Time: **04:56:31AM**  
FY: **12-13**  
**WEEKLY**

Report ID: **LAPO009C**  
District: **64444**  
Purchase Orders/Buyouts To The Board for Ratification From : **2/17/2013 To 3/2/2013**  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date    | PO #   | Stat | Ord# | Date       | Vendor Name               | Description            | Dept/Site                         | Fund | Res.Prj | Goal  | Funct | Obj  | Sch/Loc | BP    | Distrib | Amount   | PO Amt   |
|------------|--------|------|------|------------|---------------------------|------------------------|-----------------------------------|------|---------|-------|-------|------|---------|-------|---------|----------|----------|
| 02/20/13   | 011313 | C    |      | 02/20/2013 | ZACA LAKE FOUNDATION, INC | LICENSE/FEES           | Culver City High School<br>011313 | 01.0 | 90127.0 | 11100 | 10000 | 5810 | 4010000 | 12-13 |         | 1,400.00 | 1,400.00 |
| 02/20/2013 |        |      |      |            | ZACA LAKE FOUNDATION, INC |                        |                                   |      |         |       |       |      |         |       |         | 1,400.00 |          |
| 03/01/13   | 020713 | A    |      | 03/01/2013 | APPLE INC.                | COMPUTER SUPP/EQUIP    | Culver City High School<br>020713 | 01.0 | 90127.0 | 11100 | 10000 | 4410 | 4010000 | 12-13 |         | 1,495.48 | 1,495.48 |
| 03/01/2013 |        |      |      |            | APPLE INC.                |                        |                                   |      |         |       |       |      |         |       |         | 1,495.48 |          |
| 02/26/13   | 031313 | A    |      | 02/26/2013 | AQUARIUM OF THE PACIFIC   | FIELD TRIPS            | Culver City High School<br>031313 | 01.0 | 90127.0 | 11100 | 10000 | 5816 | 4010000 | 12-13 |         | 360.00   | 360.00   |
| 02/26/2013 |        |      |      |            | AQUARIUM OF THE PACIFIC   |                        |                                   |      |         |       |       |      |         |       |         | 360.00   |          |
| 03/01/13   | 59417M | A    |      | 03/01/2013 | UNIFIED KEY SOURCE        | MAINTENANCE SUPP/EQUIP | Maintenance<br>59417M             | 01.0 | 81500.0 | 00000 | 81100 | 4380 | 0005040 | 12-13 |         | 70.00    | 70.00    |
| 03/01/2013 |        |      |      |            | UNIFIED KEY SOURCE        |                        |                                   |      |         |       |       |      |         |       |         | 70.00    |          |
| 03/01/13   | 59418M | A    |      | 03/01/2013 | STATEWIDE CHEMICAL        | REPAIRS - OTHER        | Maintenance<br>59418M             | 01.0 | 81500.0 | 00000 | 81100 | 4380 | 0005040 | 12-13 |         | 75.00    | 75.00    |
| 03/01/2013 |        |      |      |            | STATEWIDE CHEMICAL        |                        |                                   |      |         |       |       |      |         |       |         | 75.00    |          |
| 02/21/13   | 60312  | A    |      | 02/21/2013 | REDWOOD PRESS             | OFFICE SUPPLIES        | Culver City High School<br>60312  | 01.0 | 07395.0 | 00000 | 27000 | 4350 | 4010000 | 12-13 |         | 324.82   | 324.82   |
| 02/21/2013 |        |      |      |            | REDWOOD PRESS             |                        |                                   |      |         |       |       |      |         |       |         | 324.82   |          |
| 02/20/13   | 60314  | A    |      | 02/20/2013 | STEPHANIE SWEIGART        | INSTRUCTIONAL SUPPLIES | Speech<br>60314                   | 01.0 | 56400.0 | 50010 | 11360 | 4310 | 0004024 | 12-13 |         | 171.80   | 171.80   |
| 02/20/2013 |        |      |      |            | STEPHANIE SWEIGART        |                        |                                   |      |         |       |       |      |         |       |         | 171.80   |          |
| 02/20/13   | 60321  | A    |      | 02/20/2013 | PIZZAMATIC CORP.          | REPAIRS - OTHER        | Undistributed FS<br>60321         | 13.0 | 53100.0 | 00000 | 37000 | 5630 | 0000000 | 12-13 |         | 69.13    | 69.13    |
| 02/20/2013 |        |      |      |            | PIZZAMATIC CORP.          |                        |                                   |      |         |       |       |      |         |       |         | 69.13    |          |
| 02/26/13   | 60324  | A    |      | 02/26/2013 | ACSA                      | ADVERTISING            | Human Resources<br>60324          | 01.0 | 00000.0 | 00000 | 74000 | 5830 | 0003000 | 12-13 |         | 1,560.00 | 1,560.00 |
| 02/26/2013 |        |      |      |            | ACSA                      |                        |                                   |      |         |       |       |      |         |       |         | 1,560.00 |          |

Stat: P=Pending, A=Active, C=Completed, X=Canceled

\* Prior Year Payments

**Board List Purchase Order Report  
CULVER CITY UNIFIED SD**

Page No. **2**  
Run Date: **03/02/2013**  
Run Time: **04:56:31AM**  
FY: **12-13**  
**WEEKLY**

Report ID: LAPO009C

District: 64444

Purchase Orders/Buyouts To The Board for Ratification From : 2/17/2013 To 3/2/2013

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date  | PO #  | Stat | Ord# | Date       | Vendor Name                | Description            | Dept/Site                     | Fund | Res.Prj | Goal  | Funct | Obj  | Sch/Loc | BP    | Amount   | PO Amt   |
|----------|-------|------|------|------------|----------------------------|------------------------|-------------------------------|------|---------|-------|-------|------|---------|-------|----------|----------|
| 02/19/13 | 60333 | A    |      | 02/19/2013 | NCS PEARSON, INC.          | INSTRUCTIONAL SUPPLIES | Special Projects 60333        | 01.0 | 07140.0 | 11100 | 10000 | 4310 | 0004030 | 12-13 | 822.75   | 822.75   |
|          |       |      |      |            |                            |                        | NCS PEARSON, INC.             |      |         |       |       |      |         |       |          |          |
| 02/19/13 | 60334 | A    |      | 02/19/2013 | NCS PEARSON, INC.          | TEST/TEST MATERIALS    | Special Projects 60334        | 01.0 | 07140.0 | 11100 | 10000 | 4310 | 0004030 | 12-13 | 3,302.74 | 3,302.74 |
|          |       |      |      |            |                            |                        | NCS PEARSON, INC.             |      |         |       |       |      |         |       |          |          |
| 02/19/13 | 60335 | A    |      | 02/19/2013 | APPLE INC.                 | COMPUTER SUPP/EQUIP    | Farragut Elementary 60335     | 01.0 | 00000.0 | 16006 | 10000 | 4410 | 2050000 | 12-13 | 2,100.00 | 2,100.00 |
|          |       |      |      |            |                            |                        | APPLE INC.                    |      |         |       |       |      |         |       |          |          |
| 02/19/13 | 60336 | A    |      | 02/19/2013 | C&A ATHLETICS              | INSTRUCTIONAL SUPPLIES | Culver City High School 60336 | 01.0 | 00000.0 | 15000 | 10000 | 4310 | 4010000 | 12-13 | 263.47   | 263.47   |
|          |       |      |      |            |                            |                        | C&A ATHLETICS                 |      |         |       |       |      |         |       |          |          |
| 02/19/13 | 60337 | A    |      | 02/19/2013 | NCS PEARSON, INC.          | INSTRUCTIONAL SUPPLIES | Special Projects 60337        | 01.0 | 07140.0 | 11100 | 10000 | 4310 | 0004030 | 12-13 | 3,192.57 | 3,192.57 |
|          |       |      |      |            |                            |                        | NCS PEARSON, INC.             |      |         |       |       |      |         |       |          |          |
| 02/19/13 | 60338 | C    |      | 02/19/2013 | LIN HOWE BOOSTER CLUB      | FEES, LICENSE          | El Marino Language 60338      | 01.0 | 73950.0 | 11100 | 10000 | 4310 | 2030000 | 12-13 | 200.00   | 200.00   |
|          |       |      |      |            |                            |                        | LIN HOWE BOOSTER CLUB         |      |         |       |       |      |         |       |          |          |
| 02/19/13 | 60339 | A    |      | 02/19/2013 | FREESTYLE SALES CO         | INSTRUCTIONAL SUPPLIES | Culver City High School 60339 | 01.0 | 00000.0 | 16001 | 10000 | 4310 | 4010000 | 12-13 | 421.83   | 421.83   |
|          |       |      |      |            |                            |                        | FREESTYLE SALES CO            |      |         |       |       |      |         |       |          |          |
| 02/20/13 | 60340 | A    |      | 02/20/2013 | EL CHEAPO LIFTS            | EQUIPMENT RENTAL/LEASE | Culver City High School 60340 | 40.0 | 90061.0 | 00000 | 85000 | 5610 | 4010000 | 12-13 | 900.00   | 900.00   |
|          |       |      |      |            |                            |                        | EL CHEAPO LIFTS               |      |         |       |       |      |         |       |          |          |
| 02/20/13 | 60341 | A    |      | 02/20/2013 | SAFEGUARD BUSINESS SYSTEMS | OFFICE SUPPLIES        | Fiscal Services 60341         | 01.0 | 00000.0 | 00000 | 73000 | 4350 | 0005010 | 12-13 | 294.11   | 294.11   |
|          |       |      |      |            |                            |                        | SAFEGUARD BUSINESS SYSTEMS    |      |         |       |       |      |         |       |          |          |

Stat: P=Pending, A=Active, C=Completed, X=Canceled

\* Prior Year Payments

**Board List Purchase Order Report  
CULVER CITY UNIFIED SD**

Report ID: LAPO009C  
District: 64444  
Purchase Orders/Buyouts To The Board for Ratification From : 2/17/2013 To 3/2/2013  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Page No. 3  
Run Date: 03/02/2013  
Run Time: 04:56:31AM  
FY: 12-13  
WEEKLY

| PO Date  | PO #  | Stat | Ord# | Date       | Vendor Name                    | Description            | Dept/Site                        | Fund | Res.Prj | Goal  | Funct | Obj  | Sch/Loc | BP    | Amount   | PO Amt   |
|----------|-------|------|------|------------|--------------------------------|------------------------|----------------------------------|------|---------|-------|-------|------|---------|-------|----------|----------|
| 02/20/13 | 60342 | C    |      | 02/20/2013 | NATIONAL STUDENT CLEARINGHOUSE | MEMBERSHIPS            | Culver City High School<br>60342 | 01.0 | 07395.0 | 00000 | 27000 | 5310 | 4010000 | 12-13 | 425.00   | 425.00   |
|          |       |      |      |            |                                |                        |                                  |      |         |       |       |      |         |       |          | 425.00   |
| 02/20/13 | 60343 | A    |      | 02/20/2013 | OFFICE DEPOT                   | INSTRUCTIONAL SUPPLIES | Culver City High School<br>60343 | 01.0 | 07395.0 | 11100 | 10000 | 4310 | 4010000 | 12-13 | 2,191.85 | 2,191.85 |
|          |       |      |      |            |                                |                        |                                  |      |         |       |       |      |         |       |          | 2,191.85 |
| 02/20/13 | 60344 | A    |      | 02/20/2013 | GUITAR CENTER, INC.            | AUDIOVISUAL SUPP/EQUIP | Culver City High School<br>60344 | 40.0 | 90061.0 | 00000 | 85000 | 4410 | 4010000 | 12-13 | 2,500.00 | 2,500.00 |
|          |       |      |      |            |                                |                        |                                  |      |         |       |       |      |         |       |          | 2,500.00 |
| 02/20/13 | 60345 | A    |      | 02/20/2013 | OFFICE DEPOT                   | OFFICE SUPPLIES        | Fiscal Services<br>60345         | 01.0 | 00000.0 | 00000 | 73000 | 4350 | 0005010 | 12-13 | 1,000.00 | 1,000.00 |
|          |       |      |      |            |                                |                        |                                  |      |         |       |       |      |         |       |          | 1,000.00 |
| 02/20/13 | 60346 | A    |      | 02/20/2013 | OFFICE DEPOT                   | OFFICE SUPPLIES        | Business Services<br>60346       | 01.0 | 00000.0 | 00000 | 73000 | 4350 | 0005000 | 12-13 | 1,000.00 | 1,000.00 |
|          |       |      |      |            |                                |                        |                                  |      |         |       |       |      |         |       |          | 1,000.00 |
| 02/21/13 | 60347 | A    |      | 02/21/2013 | COMPLETE BUSINESS SYSTEMS      | OFFICE SUPPLIES        | EI Rincon<br>60347               | 01.0 | 00000.0 | 11100 | 10000 | 4350 | 2040001 | 12-13 | 1,150.45 | 1,150.45 |
|          |       |      |      |            |                                |                        |                                  |      |         |       |       |      |         |       |          | 1,150.45 |
| 02/21/13 | 60348 | A    |      | 02/21/2013 | WESTERN PSYCHOLOGICAL          | TEST/TEST MATERIALS    | Special Education<br>60348       | 01.0 | 33100.0 | 50010 | 31600 | 4312 | 0004040 | 12-13 | 85.48    | 85.48    |
|          |       |      |      |            |                                |                        |                                  |      |         |       |       |      |         |       |          | 85.48    |
| 02/21/13 | 60349 | A    |      | 02/21/2013 | HERFF JONES, INC.              | OFFICE SUPPLIES        | Culver City High School<br>60349 | 01.0 | 07395.0 | 00000 | 27000 | 4350 | 4010000 | 12-13 | 5,500.00 | 5,500.00 |
|          |       |      |      |            |                                |                        |                                  |      |         |       |       |      |         |       |          | 5,500.00 |
| 02/21/13 | 60350 | A    |      | 02/21/2013 | CDW-G                          | COMPUTER SUPP/EQUIP    | Culver City High School<br>60350 | 01.0 | 07395.0 | 11100 | 10000 | 4400 | 4010000 | 12-13 | 783.57   | 783.57   |
|          |       |      |      |            |                                |                        |                                  |      |         |       |       |      |         |       |          | 783.57   |
| 02/21/13 | 60351 | A    |      | 02/21/2013 | XEROX CORPORATION              | EQUIPMENT RENTAL/LEASE | Special Education<br>60351       | 01.0 | 33100.0 | 50010 | 27000 | 5610 | 0004040 | 12-13 | 1,041.72 | 1,041.72 |
|          |       |      |      |            |                                |                        |                                  |      |         |       |       |      |         |       |          | 1,041.72 |

Stat: P=Pending, A=Active, C=Completed, X=Canceled \* Prior Year Payments

**Board List Purchase Order Report  
CULVER CITY UNIFIED SD**

Page No. **4**  
Run Date: **03/02/2013**  
Run Time: **04:56:31AM**  
FY: **12-13**  
**WEEKLY**

Report ID: **LAPO009C**  
District: **64444**  
Purchase Orders/Buyouts To The Board for Ratification From : **2/17/2013 To 3/2/2013**  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date  | PO #  | Stat | Ord# | Date       | Vendor Name                  | Description                       | Dept/Site                         | Fund | Res.Prj | Goal  | Funct | Obj  | Sch/Loc | BP    | Distrib | Amount   | PO Amt   |  |
|----------|-------|------|------|------------|------------------------------|-----------------------------------|-----------------------------------|------|---------|-------|-------|------|---------|-------|---------|----------|----------|--|
| 02/21/13 | 60351 | A    |      | 02/21/2013 | XEROX CORPORATION            | EQUIPMENT RENTAL/LEASE 02/21/2013 | Pupil Services 60351              | 01.0 | 00000.0 | 00000 | 31400 | 5610 | 0004020 | 12-13 |         | 1,041.72 | 2,083.44 |  |
|          |       |      |      |            |                              |                                   |                                   |      |         |       |       |      |         |       |         |          |          |  |
| 02/25/13 | 60352 | A    |      | 02/25/2013 | ACCURATE LABEL DESIGNS, INC. | OFFICE SUPPLIES 02/25/2013        | Linwood Howe 60352                | 01.0 | 00000.0 | 11100 | 10000 | 4350 | 2020001 | 12-13 |         | 160.37   |          |  |
|          |       |      |      |            |                              |                                   |                                   |      |         |       |       |      |         |       |         |          |          |  |
| 02/21/13 | 60353 | A    |      | 02/21/2013 | COLONIAL CHESTERFIELD AT     | FIELD TRIPS 02/21/2013            | Linwood Howe Elementary 60353     | 01.0 | 91400.0 | 11100 | 10000 | 5816 | 2020000 | 12-13 |         | 1,312.00 | 1,312.00 |  |
|          |       |      |      |            |                              |                                   |                                   |      |         |       |       |      |         |       |         |          |          |  |
| 02/25/13 | 60354 | A    |      | 02/25/2013 | DISCOUNT SCHOOL SUPPLY       | INSTRUCTIONAL SUPPLIES 02/25/2013 | Office of Child Development 60354 | 12.0 | 50253.0 | 85000 | 10000 | 4310 | 0000002 | 12-13 |         | 448.95   | 448.95   |  |
|          |       |      |      |            |                              |                                   |                                   |      |         |       |       |      |         |       |         |          |          |  |
| 02/25/13 | 60355 | A    |      | 02/25/2013 | TREBRON COMPANY, INC.        | SOFTWARE 02/25/2013               | Technology 60355                  | 01.0 | 00000.0 | 00000 | 77000 | 5810 | 0005020 | 12-13 |         | 2,259.40 |          |  |
|          |       |      |      |            |                              |                                   |                                   |      |         |       |       |      |         |       |         |          |          |  |
|          |       |      |      |            |                              |                                   |                                   |      |         |       |       |      |         |       |         |          |          |  |
| 02/26/13 | 60356 | A    |      | 02/26/2013 | OFFICE DEPOT                 | OFFICE SUPPLIES 02/26/2013        | Special Education 60356           | 01.0 | 33100.0 | 57300 | 11100 | 4350 | 0004040 | 12-13 |         | 54.53    | 54.53    |  |
|          |       |      |      |            |                              |                                   |                                   |      |         |       |       |      |         |       |         |          |          |  |
| 02/26/13 | 60357 | A    |      | 02/26/2013 | SCAN SOUND, INC.             | INSTRUCTIONAL SUPPLIES 02/26/2013 | Adult School 60357                | 11.0 | 06390.0 | 41100 | 10000 | 4310 | 0000010 | 12-13 |         | 175.00   | 175.00   |  |
|          |       |      |      |            |                              |                                   |                                   |      |         |       |       |      |         |       |         |          |          |  |
| 02/26/13 | 60358 | A    |      | 02/26/2013 | HENRY SCHEIN, INC.           | OFFICE SUPPLIES 02/26/2013        | Pupil Services 60358              | 01.0 | 00000.0 | 00000 | 31400 | 4350 | 0004020 | 12-13 |         | 30.84    | 30.84    |  |
|          |       |      |      |            |                              |                                   |                                   |      |         |       |       |      |         |       |         |          |          |  |

Stat: P=Pending, A=Active, C=Completed, X=Canceled

\* Prior Year Payments

**Board List Purchase Order Report**  
**CULVER CITY UNIFIED SD**

Page No. **5**  
 Run Date: **03/02/2013**  
 Run Time: **04:56:31AM**  
 FY: **12-13**  
**WEEKLY**

Report ID: **LAPO009C**  
 District: **64444**  
 Purchase Orders/Buyouts To The Board for Ratification From: **2/17/2013 To 3/2/2013**  
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date  | PO #  | Stat | Ord#       | Date       | Vendor Name                 | Description                    | Dept/Site                              | Fund                                | Res.Prj | Goal  | Funct | Obj  | Sch/Loc | BP    | Amount    | PO Amt    |  |
|----------|-------|------|------------|------------|-----------------------------|--------------------------------|--|-------------------------------------|---------|-------|-------|------|---------|-------|-----------|-----------|--|
| Change   |       |      |            |            |                             |                                |  |                                     |         |       |       |      |         |       |           |           |  |
| 02/26/13 | 60359 | A    | 02/26/2013 | 02/26/2013 | CONSOLIDATED OFFICE SYSTEMS | OFFICE SUPPLIES                | Human Resources<br>60359               | 01.0                                | 00000.0 | 00000 | 74000 | 4350 | 0003000 | 12-13 | 2,350.04  | 2,350.04  |  |
|          |       |      |            |            |                             | 02/26/2013                     |  | CONSOLIDATED OFFICE SYSTEMS         |         |       |       |      |         |       |           | 2,350.04  |  |
| 02/26/13 | 60360 | A    | 02/26/2013 | 02/26/2013 | RICOH USA, INC.             | OFFICE SUPPLIES                | Human Resources<br>60360               | 01.0                                | 00000.0 | 00000 | 74000 | 4350 | 0003000 | 12-13 | 11.50     | 11.50     |  |
|          |       |      |            |            |                             | 02/26/2013                     |  | RICOH USA, INC.                     |         |       |       |      |         |       |           | 11.50     |  |
| 02/27/13 | 60361 | A    | 02/27/2013 | 02/27/2013 | LRP NATIONAL INSTITUTE      | CONFERENCE AND TRAVEL          | Undistributed Selipa<br>60361          | 01.7                                | 65000.0 | 50010 | 22000 | 5220 | 0000000 | 12-13 | 6,170.00  | 6,170.00  |  |
|          |       |      |            |            |                             | 02/27/2013                     |  | LRP NATIONAL INSTITUTE              |         |       |       |      |         |       |           | 6,170.00  |  |
| 03/01/13 | 60362 | A    | 03/01/2013 | 03/01/2013 | CULVER CITY BUS LINES       | TRANSPORTATION SUPP/EQUIP/SERV | Transportation/Home to School<br>60362 | 01.0                                | 30100.0 | 00000 | 36000 | 5880 | 0005500 | 12-13 | 1,000.00  | 1,000.00  |  |
|          |       |      |            |            |                             | 03/01/2013                     |  | CULVER CITY BUS LINES               |         |       |       |      |         |       |           | 1,000.00  |  |
| 03/01/13 | 60363 | A    | 03/01/2013 | 03/01/2013 | ATTAINMENT COMPANY, INC.    | INSTRUCTIONAL SUPPLIES         | Culver City High School<br>60363       | 01.0                                | 65200.0 | 57700 | 21000 | 4320 | 4010000 | 12-13 | 385.86    | 385.86    |  |
|          |       |      |            |            |                             | 03/01/2013                     |  | ATTAINMENT COMPANY, INC.            |         |       |       |      |         |       |           | 385.86    |  |
| 03/01/13 | 60364 | A    | 03/01/2013 | 03/01/2013 | STERLING SERVICE INC.       | REPAIRS - OTHER                | Undistributed FS<br>60364              | 13.0                                | 53100.0 | 00000 | 37000 | 5630 | 0000000 | 12-13 | 223.00    | 223.00    |  |
|          |       |      |            |            |                             | 03/01/2013                     |  | STERLING SERVICE INC.               |         |       |       |      |         |       |           | 223.00    |  |
| 03/01/13 | 60365 | A    | 03/01/2013 | 03/01/2013 | LOS ANGELES UNIFIED SCHOOL  | CONTRACT SERVICES RENDERED     | Special Education<br>60365             | 01.0                                | 65000.0 | 57520 | 11100 | 5880 | 0004040 | 12-13 | 54,932.00 | 54,932.00 |  |
|          |       |      |            |            |                             | 03/01/2013                     |  | LOS ANGELES UNIFIED SCHOOL DISTRICT |         |       |       |      |         |       |           | 54,932.00 |  |
| 03/01/13 | 60367 | A    | 03/01/2013 | 03/01/2013 | AAPC PUBLISHING             | INSTRUCTIONAL SUPPLIES         | Culver City High School<br>60367       | 01.0                                | 65200.0 | 57700 | 21000 | 4320 | 4010000 | 12-13 | 31.12     | 31.12     |  |
|          |       |      |            |            |                             | 03/01/2013                     |  | AAPC PUBLISHING                     |         |       |       |      |         |       |           | 31.12     |  |
| 03/01/13 | 60368 | A    | 03/01/2013 | 03/01/2013 | KATHERINE MCLAUGHLIN        | INSTRUCTIONAL SUPPLIES         | Culver City High School<br>60368       | 01.0                                | 65200.0 | 57700 | 21000 | 4320 | 4010000 | 12-13 | 560.00    | 560.00    |  |
|          |       |      |            |            |                             | 03/01/2013                     |  | KATHERINE MCLAUGHLIN                |         |       |       |      |         |       |           | 560.00    |  |

Stat: P=Pending, A=Active, C=Completed, X=Canceled \* Prior Year Payments



**Board List Purchase Order Report  
CULVER CITY UNIFIED SD**

Page No. **6**  
Run Date: **03/02/2013**  
Run Time: **04:56:31AM**  
FY: **12-13**  
**WEEKLY**

2/17/2013 To 3/2/2013

Report ID: LAPO009C  
District: 64444

Purchase Orders/Buyouts To The Board for Ratification From :  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date  | PO #  | Stat | Ord# | Date       | Vendor Name                | Description                          | Dept/Site                        | Fund | Res.Prj | Goal  | Funct | Obj  | Sch/Loc | BP    | Distrib | Amount   | PO Amt   |
|----------|-------|------|------|------------|----------------------------|--------------------------------------|----------------------------------|------|---------|-------|-------|------|---------|-------|---------|----------|----------|
| 03/01/13 | 60369 | A    |      | 03/01/2013 | JAMES STANFIELD CO., INC.  | INSTRUCTIONAL SUPPLIES<br>03/01/2013 | Culver City High School<br>60369 | 01.0 | 65200.0 | 57700 | 21000 | 4320 | 4010000 | 12-13 |         | 1,367.31 | 1,367.31 |
|          |       |      |      |            | JAMES STANFIELD CO., INC.  |                                      |                                  |      |         |       |       |      |         |       |         | 1,367.31 |          |
| 03/01/13 | 60372 | A    |      | 03/01/2013 | ORIENTAL TRADING CO., INC. | INSTRUCTIONAL SUPPLIES<br>03/01/2013 | La Ballona Elementary<br>60372   | 01.0 | 91400.0 | 11100 | 10000 | 4310 | 2060000 | 12-13 |         | 160.84   | 160.84   |
|          |       |      |      |            | ORIENTAL TRADING CO., INC. |                                      |                                  |      |         |       |       |      |         |       |         | 160.84   |          |
| 03/01/13 | 60373 | A    |      | 03/01/2013 | KINOKUNIYA BOOKSTORE       | INSTRUCTIONAL SUPPLIES<br>03/01/2013 | EI Marino Language<br>60373      | 01.0 | 91400.0 | 11100 | 10000 | 4310 | 2030000 | 12-13 |         | 1,933.16 | 1,933.16 |
|          |       |      |      |            | KINOKUNIYA BOOKSTORE       |                                      |                                  |      |         |       |       |      |         |       |         | 1,933.16 |          |
| 03/01/13 | 60374 | A    |      | 03/01/2013 | LAKESHORE WLA              | INSTRUCTIONAL SUPPLIES<br>03/01/2013 | Farragut<br>60374                | 01.0 | 00000.0 | 11100 | 10000 | 4320 | 2050001 | 12-13 |         | 31.07    | 31.07    |
|          |       |      |      |            | LAKESHORE WLA              |                                      |                                  |      |         |       |       |      |         |       |         | 31.07    |          |
| 03/01/13 | 60375 | A    |      | 03/01/2013 | HEALTH DIMENSIONS          | FEES, LICENSE<br>03/01/2013          | Human Resources<br>60375         | 01.0 | 00000.0 | 00000 | 00000 | 5890 | 0003000 | 12-13 |         | 1,200.00 | 1,200.00 |
|          |       |      |      |            | HEALTH DIMENSIONS          |                                      |                                  |      |         |       |       |      |         |       |         | 1,200.00 |          |
| 02/21/13 | 60542 | A    |      | 02/21/2013 | SPLASH FOR SPEECH          | CONTRACTED SERVICES<br>02/21/2013    | Special Education<br>60542       | 01.0 | 65000.0 | 57520 | 11360 | 5810 | 0004040 | 12-13 |         | 6,440.00 | 6,440.00 |
|          |       |      |      |            | SPLASH FOR SPEECH          |                                      |                                  |      |         |       |       |      |         |       |         | 6,440.00 |          |
| 02/26/13 | 60543 | A    |      | 02/26/2013 | THE HEART PROJECT          | CONTRACTED SERVICES<br>02/26/2013    | Culver Park High School<br>60543 | 01.0 | 90127.0 | 32000 | 10000 | 5810 | 5010000 | 12-13 |         | 5,000.00 | 5,000.00 |
|          |       |      |      |            | THE HEART PROJECT          |                                      |                                  |      |         |       |       |      |         |       |         | 5,000.00 |          |

Total by District : 64444      126,819.08      126,819.08

End of Report LAPO009C

**NONPUBLIC SCHOOLS:**

APPROVED YTD: \$4,007,346.49

Stat: P=Pending, A=Active, C=Completed, X=Canceled

\* Prior Year Payments

## BOARD REPORT

3/12/13

9.3

### 9.3 Approval is Recommended for Acceptance of Gifts – Donations

Board Policy 3290 states the Governing Board may accept any bequest or gift of money or property on behalf of the District that is consistent with the District's vision and philosophy. All gifts, grants, and bequests become District property. The following items have been donated for use in the District:

| <u>Location</u>           | <u>Donor/Item(s) Donated</u>   |
|---------------------------|--|
| La Ballona School         | Rosalsela De Aviles<br>20 VHS movies   |
| El Marino School          | Florencia Rams<br>30 books for the Library   |
| Culver City Middle School | Kyle and Megan Shimoda and Family<br>2 Magazine subscriptions for the Library      |
|                           | Noah Klowden and Family<br>Magazine subscription for the Library                   |
|                           | Lisette Jones and Family<br>Magazine subscription for the Library                  |
|                           | Austin Davis and Family<br>Magazine subscription for the Library                   |
| Culver City High School   | Philip Rothenberg<br>1997 Saturn automobile<br>For ROP Auto Specialization Program |

RECOMMENDED MOTION: That the Board accept with appreciation the gifts listed.

Moved by: Seconded by:

Vote:

**BOARD REPORT**

**9.4 Financial Implication for Certificated Services Report No. 12**

Total Fiscal Impact per Funding Source:

|                                     |             |
|-------------------------------------|-------------|
| General Fund                        | \$ 1,142.01 |
| General Fund - Educational Services | \$ 1,150.00 |
| General Fund - Pupil Services       | \$ 1,150.00 |
| Panther Partners                    | \$ 5,197.50 |
| Title III – Bilingual Education     | \$ 440.55   |

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 12**

**I. Authorization and Ratification of Employment**

A. Extra Assignment – La Ballona, Professional Development Training on Non-Working Day  
Effective January 28, 2013 at current per diem rate of pay \$377.74  
Funding Source: General Fund  
Total Cost: \$377.74

1. Dimitroff, Ann

B. Extra Assignment – El Marino/La Ballona, Dual Language Program Testing  
Effective February 25, 2013 through June 28, 2013 at daily sub rate of \$125.00 per day, not to exceed 20 days  
Funding Source: Educational Services – 50% & Pupil Services – 50%  
Total Cost: \$2,500.00

1. Torres, Dahlia

C. Extra Assignment – Middle School, Latino Family Literacy Program  
Effective January 7, 2013 through June 21, 2013 at \$35.00 per hour, not to exceed 2 hours per month  
Funding Source: General Fund  
Total Cost: \$420.00

1. Pulido, Adan
2. Velasco, Margarita

D. Extra Assignment – Middle School, After School Classes  
Effective April 15, 2013 through June 14, 2013 at \$35.00 per hour, not to exceed stated hours  
Funding Source: Panther Partners  
Total Cost: \$5,197.50

- |                        |         |                             |         |
|------------------------|---------|-----------------------------|---------|
| 1. Adamucci, Anthony   | 1 hour  | 7. Peters, Crystal          | 3 hours |
| 2. Corwin, Deborah     | 1 hour  | 8. Scott, Gloria            | 1 hour  |
| 3. Eskridge, Patricia  | ½ hour  | 9. Stowers, Katherine       | 2 hours |
| 4. Green-Bratton-Cathi | 1 hour  | 10. Takahashi, Ai (Tatiana) | 1 hour  |
| 5. Kaye, Nancy         | 2 hours | 11. Vandever, Emily         | 1 hour  |
| 6. Morris, Ruth        | 1 hour  | 12. Washington, Joseph      | 2 hours |

E. Extra Assignment – Middle School, Open House Long Term Substitute Teachers  
Effective March 7, 2013 at \$35.00 per hour, not to exceed 2 hours per teacher  
Funding Source: General Fund  
Total Cost: \$210.00

1. Halloran, Christina
2. Pulido, Adan
3. Wilson, Amy

BOARD REPORT

9.4 Certificated Personnel Services Report No. 12 – Page 2

I. Authorization and Ratification of Employment – Continued

F. Extra Assignment – El Rincon, Professional Development on Non-Working Day  
Effective January 28, 2013 at half per diem rate of \$134.27  
Funding Source: General Fund  
Total Cost: \$134.27

1. Masterson, Katie

II. Revisions to Previously Approved PR's

1. Extra Assignment – La Ballona, Open Court Professional Development Training  
Previously approved 2/12/13; board report #10, item M  
Effective January 10, 2013 through February 6, 2013 at per diem rate of pay \$293.70, not to  
exceed 1 ½ days  
Funding Source: Title III – Bilingual Education  
Total Cost: \$440.55

1. Bernal, Donna

III. Rescission of Assignment

1. Extra Assignment – High School, Coaching  
Previously approved 1/22/13; board report #9, item M  
Effective February 14, 2013 through May 10, 2013 at \$1,510.00 stipend  
Funding Source: Coaching & Special Assignments  
Total Cost: \$1,510.00

1. Pulido, Adan

IV. Leaves

1. Ortega, Kimberly  
High School  
Child Care Leave Without Pay  
Effective February 18, 2013 through March 3, 2013

V. Resignation

1. Adachi, Naomi  
Elementary Teacher – Japanese Immersion  
El Marino  
Effective June 21, 2013  
Reason: Family Care

2. Kaiser, Diane  
Specialized Academic Instructor - SDC  
High School  
Effective June 22, 2013  
Reason: Retirement

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 12 – Page 3**

RECOMMENDED MOTION: That approval be granted for Certificated Personnel Services Report No. 12

Moved by:

Seconded by:

Vote:

**BOARD REPORT**

**9.5 Financial Impact for Classified Personnel Services Report No. 12**

Total Funding Fiscal Impact:

|                          |   |
|--------------------------|---|
| Booster Club Total:      | \$200.00                                  |
| Child Development Total: | \$17,615.66                               |
| Food Services Total:     | \$4,744.08                                |
| General Fund Total:      | \$2,178.40<br>\$14.61 per hour, as needed |
| Title III Total:         | \$1,704.25                                |

BOARD REPORT

9.5 Classified Personnel Services Report No. 12

I. Authorization, Approval & Ratification of Employment

A. Clerical & Fiscal

1. Reza, Lisa  
Clerk Typist II/Bilingual  
La Ballona – Extra Assignment –  
Kindergarten Information Night  
Not to exceed 4 hours  
Funding Source: General Fund  
Effective February 5, 2013  
Range 17 – \$19.60 per hour  
Total Cost: \$78.40

B. Instructional Assistants

1. Hogan, Jamie  
Instructional Assistant  
Farragut – Extra Assignment  
Not to exceed 6.25 hours per week  
Funding Source: Title III  
Effective February 11, 2013 through  
June 22, 2013  
Range 12 – \$16.04 per hour  
Total Cost: \$1,704.25

C. Security

1. Gutierrez, Daniel  
Substitute Security Guard  
Security  
Funding Source: General Fund  
Effective March 5, 2013  
Hourly, as needed – \$14.61 per hour

D. Coaches

1. Bennett, Paul  
Temporary Assistant Football Coach  
High School – Playoffs  
Funding Source: Booster Club  
Effective November 5, 2012 through  
November 16, 2012  
Stipend of \$200.00
2. Beaton, Rayfield  
Temporary Assistant Track Coach  
High School  
Funding Source: General Fund – Athletics  
Effective March 8, 2013 through  
May 10, 2013  
Stipend of \$2,100.00



BOARD REPORT

9.5 Classified Personnel Services Report No. 12 – Page 2

I. Authorization, Approval & Ratification of Employment – continued

D. Coaches – continued

3. Silva, Austin Temporary Boys' Lacrosse Coach  
Middle School  
Funding Source: General Fund – Athletics  
Effective March 11, 2013 through  
May 15, 2013  
Stipend of \$929.00

II. Authorization, Approval & Ratification of Change of Assignment

1. Bedoya, Marilyn Promotion via Classified Interview:  
From: Substitute Instructional Assistant –  
Child Development  
To: Instructional Assistant – Child  
Development  
16.5 hours per week, school year  
Child Development  
Funding Source: Child Development  
Effective March 13, 2013  
Range 11 – \$13.48 per hour  
Total Cost: \$8,807.83
2. Frias, Liana Promotion via Classified Interview:  
From: Substitute Instructional Assistant –  
Child Development  
To: Instructional Assistant – Child  
Development  
16.5 hours per week, school year  
Child Development  
Funding Source: Child Development  
Effective March 13, 2013  
Range 11 – \$13.48 per hour  
Total Cost: \$8,807.83
3. Montes, Yanira Promotion via Classified Interview:  
From: Temporary Noon Duty Supervisor  
Farragut  
To: Food Service Assistant  
Food Services – Farragut  
2 hours per day, school year  
Funding Source: Food Services  
Effective March 18, 2013  
Range 6 – \$11.98 per hour  
Total Cost: \$4,744.08

BOARD REPORT

9.5 Classified Personnel Services Report No. 12 – Page 3

III. Authorization, Approval & Ratification of Reclassification of Vacant Position

1. From: Clerk Typist III  
To: Secretary II  
Middle School  
8 hours per day, 11 months per year  
Funding Source: General Fund  
Effective March 13, 2013  
Range 22

IV. Authorization, Approval & Ratification of Resignations

1. Herbach, Aleida Instructional Assistant – Special Education IIA  
El Rincon  
6 hours per day, school year  
Relocated  
Funding Source: General Fund – Special Ed  
Effective February 28, 2013  
Range 16 – \$17.65 per hour
2. Kraft, Patricia Instructional Assistant – Special Education IIA  
Child Development  
3.5 hours per day, school year  
Personal  
Funding Source: General Fund – Special Ed  
Effective February 28, 2013  
Range 16 – \$17.65 per hour
3. Gomez, Patricia Instructional Assistant – Bilingual  
Farragut  
3.9 hours per day, school year  
Retirement  
Funding Source: General Fund – EIA  
Effective March 21, 2013  
Range 16 – \$17.65 per hour

V. Authorization, Approval & Ratification of Termination of Employment & Placement on 39-month Reemployment List Due to Exhaustion of Benefits

1. Rivera, Maria Guadalupe Food Service Assistant  
Food Services  
3 hours per day, school year  
Exhaustion of benefits  
Funding Source: Food Services  
Effective March 7, 2013  
Range 6 – \$13.85 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 12 – Page 4

VI. Authorization, Approval & Ratification of Rescission to Item Previously Approved on Board Report #4, 09/25/12

1. King, Jon

Rescind – Not working assignment  
Temporary Boys' Lacrosse Coach  
Middle School  
Funding Source: General Fund  
Effective March 11, 2013 through  
May 15, 2013  
Stipend of \$929.00

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 12

Moved by:  
Vote:

Seconded by:

## BOARD REPORT

3/12/13

10.1

### 10.1 American Citizenship Awards

The American Citizenship Award Program is designed to recognize the students who consistently exhibit the kinds of behavior we want to see displayed in our schools and in our communities. Examples of this behavior include:

- Participating in school and/or community service.
- Showing a positive attitude toward classmates, school, and community.
- Displaying an understanding and appreciation of civic responsibility.
- Possessing strength of character and the courage to do what is right.
- Promoting citizenship with school or community through other activities.

This month eight students, one from each school, will be recognized for their good citizenship.

**BOARD REPORT**

**10.2 Presentation by Student Mariko Rooks on Teen Dating Violence**

Culver City Middle School student, Mariko Rooks, will present information regarding Teen Dating Violence to the Board.

This past year Mariko has worked over 50 hours on this issue as part of her Girl Scout Silver Award. She has conducted research, had articles published in both electronic and print media, and conducted presentations to parents and teens.

## BOARD REPORT

3/12/13

10.3

### 10.3 Spotlight on Education – Culver City Middle School

Jon Pearson, Principal, will share some of the instructional practices that are showing significant results in achieving and exceeding the goals in the Single Plan for Student Achievement for Culver City Middle School.

## BOARD REPORT

3/12/13

12.1

### 12.1 Presentation of the Second Interim Report for 2012-2013

In addition to other fiscal requirements, AB 1200 and AB 2756 legislation was enacted to insure full public disclosure of a public school district's financial position in the current and future years. The purpose of the interim reports, as required under AB 1200 and AB 2756, is to establish a procedure for the Board of Education, the public and other interested agencies to receive information regarding the financial condition of an entity during periodic intervals of the fiscal year.

The Second Interim Report for the 2012-2013 fiscal year is provided under separate cover.

## BOARD REPORT

3/12/13

12.2

### 12.2 Common Core Standards

Eileen Carroll, Assistant Superintendent for Educational Services, will present an overview of the Common Core Standards and the new assessment system, Smarter Balance Consortium, which will be fully implemented in California schools in 2014-15. Ms. Carroll will provide information on the implementation process, sharing what has been accomplished and future work needed to prepare staff for this significant change in education.



**BOARD REPORT**

**03/12/13**

**14.1a**

**14.1a Approval is Recommended to Submit the Official CSBA 2013 Delegate Assembly Ballot**

The Board previously discussed nominees for the 2013 CSBA Delegate Assembly.

The Board as a whole may vote for up to the number of vacancies in the region or sub-region as indicated on the ballot. For Region 24, to which Culver City Unified belongs, there are six (6) vacancies. Therefore, the Board as a whole may vote for up to six individuals. Regardless of the vacancies, the Board may cast no more than one vote for any one candidate.

**RECOMMENDED MOTION:** It is recommended that the Board of Education approve the CSBA Official 2013 Delegate Assembly Ballot as presented, and submit the ballot to the CSBA office no later than March 15, 2013.

Moved by:

Seconded by:

Vote:

The Council of  
Delegates  
Meeting  
April 11, 1967

- 
- 
- 
- 
- 
- 

Proposed by \_\_\_\_\_

Proposed by \_\_\_\_\_

Signature of Superintendent in School District

Title

School District/County

State of \_\_\_\_\_

**BOARD REPORT**

**14.1b Appointment of the City of Culver City's Community Advisory Panel to the Oil Panel**

The City of Culver City and the Culver City Unified School District formed a committee, the CCUSD/City of Culver City Liaison Committee, to discuss mutual interests.

At the December 20, 2012 Liaison Meeting the City requested that the District appoint a representative to serve as a member on their Community Advisory Panel to the Oil Panel.

Board members will discuss and appoint a representative to serve on this committee.

**RECOMMENDED MOTION**

That the Board appoint a representative from the District to serve on the City of Culver City's Community Advisory Panel to the Oil Panel.

Moved by:

Seconded by:

Vote:

BOARD REPORT

03/12/13

14.1c

**14.1c Approval is Recommended for Resolution #13/2012-2013 - In Support of a Comprehensive Federal and State of California Ban on Assault Weapons and Regulation of Ammunition**

With the rise of gun violence at school districts and colleges/universities across the nation, the Board has requested that a Resolution be brought forward for action to show the District's support of a ban on assault weapons on the Federal and State levels. The Resolution will also call for a regulation of ammunition.

RECOMMENDED MOTION: That the Board approve Resolution #13-2012/2013, In Support of a Comprehensive Federal and State of California Ban on Assault Weapons and Regulation of Ammunition as presented.

Moved by:

Seconded by:

Vote:

Resolution #13-2012/2013

In Support of a Comprehensive Federal and State of California Ban on Assault Weapons and Regulation of Ammunition

**WHEREAS,** Gun violence has been escalating for many years, with devastating mass shootings occurring throughout the nation, reaching notoriety at Columbine High School (CO) and Virginia Tech and, more recently, seeming commonplace with occurrences in Aurora, Colorado and Newtown, Connecticut; and

**WHEREAS,** There is a proliferation of and easy access to assault weapons and high-capacity ammunition magazines at gun shows and shops; and

**WHEREAS,** Assault weapons and high-capacity ammunition magazines are often procured without any or the appropriate background checks; and

**WHEREAS,** A number of these mass shootings have occurred at schools and colleges; and

**WHEREAS,** School and college administrators are responsible for providing a safe and suitable environment for students to learn; and

**WHEREAS,** A comprehensive ban on assault weapons and high-capacity ammunition magazines would increase the probability that mass shootings, should they occur, result in far fewer deaths and far less bodily harm; and

**WHEREAS,** The Board of Education of the Culver City Unified School District stands with the living victims and with the families who have lost loved ones to gun violence; now therefore, be it

**RESOLVED,** That the Board of Education of the Culver City Unified School District strongly supports the federal legislation, Assault Weapons Ban 2013 (Feinstein), which would place a ban on both assault weapons and high-capacity ammunition magazines; and be it further

**RESOLVED,** That the Board of Education of the Culver City Unified School District strongly supports SB 47 (Yee) pertaining to assault weapons; and be it further

**RESOLVED,** That the Board of Education of the Culver City Unified School District strongly supports SB 53 (De Leon) which would require a permit for the purchase, acquisition or possession of ammunition and place certain prohibitions on the sale or ammunition, and be it further

**RESOLVED,** That the Board of Education of the Culver City Unified School District hereby encourages California K-12 school districts, community college districts, and both of our UC and CSU system partners to join us in supporting the foregoing legislation; and be it further

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Culver City Unified School District hereby urges members of the United States Congress and the California Legislature to support the respective legislation this 12th day of March, 2013.

\_\_\_\_\_  
Katherine Paspalis, Esq., President

\_\_\_\_\_  
Patricia G. Siever, Vice President

\_\_\_\_\_  
Nancy Goldberg, Clerk

\_\_\_\_\_  
Laura Chardiet, Parliamentarian

\_\_\_\_\_  
Karlo Silbiger, Member

\_\_\_\_\_  
David LaRose, Superintendent

**14.3a Certification of the Second Interim Report for 2012-2013**

In addition to other fiscal requirements, AB 1200 and AB 2756 legislation were enacted to insure full public disclosure of a public school district's financial position in the current and future years. The purpose of the interim reports, as required under AB 1200 and AB 2756, is to establish a procedure for the Board of Education, the public and other interested agencies to receive information regarding the financial condition of a school district during periodic intervals of the fiscal year.

Based upon a review of the interim report, the Board of Education certifies the district in one of the following three categories:

- (1) POSITIVE, if the district will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years,
- (2) QUALIFIED, if the district may not meet its financial obligations for the current fiscal year and subsequent two fiscal years,
- (3) NEGATIVE, if the district will be unable to meet its financial obligations for the remainder of the current fiscal year and subsequent two fiscal years.

Administration has been refining the budget since its formal September Revision and the First Interim Report, and is submitting the Second Interim Report for a Positive Certification based upon budget modifications, reductions and revenue changes made since that time.

In certifying the 2012-13 Second Interim Report, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years. The Board recognizes that this Second Interim Report represents revenue and expenditure projections over the multi-year period which are based upon the best known information at this time.

**RECOMMENDED MOTION:** That the Board of Education approve the 2012-13 Second Interim Report; and, certify that Culver City Unified School District will be able to meet its financial obligations for the remainder of the current fiscal year and two subsequent fiscal years.

**Moved by:**

**Seconded by:**

**Vote:**

**BOARD REPORT**

**03/12/13  
14.3b**

**14.3b Approval of the 501(c)3 Organizational Bylaws for El Rincon Booster Club**

The Board of Education requires parent/community fundraising organizations to have a written statement of purpose and bylaws in order that it may function as an organization independent of the school or district. In order to fulfill the requirements of Education Code Section 51521, groups desiring to raise money to benefit a student or students at any district school shall request authorization from the Board of Education. The El Rincon Booster Club requests Board of Education approval to operate as a fundraising organization. Attached as information to the Board are the bylaws of the El Rincon Booster Club.

Board Policy 1230, Parent/Community Fundraising Support Organizations, outlines the procedures and information required by the Board of Education for such authorization.

**RECOMMENDATION**      That the Board of Education approve the El Rincon Booster Club as a fundraising organization in accordance with Board Policy 1230.

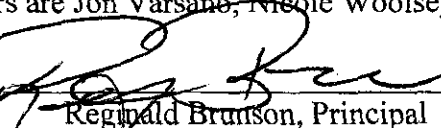
**Moved by:**

**Seconded by:**

**Vote:**

# Request for Authorization as a School Connected Organization

## El Rincon Booster Club

1. *Name of Organization:* El Rincon Booster Club
2. *Date of Application:* February 21, 2013
3. *Membership Quotas or Qualifications:* No membership requirements, all volunteers and donations are accepted. Corporate Officers are appointed and confirmed in accordance with by-laws.
4. *Officers:*
  - a. President: Jonathan Varsano, 5302 Kalein Dr, Culver City, CA 90230, (310)488-7280
  - b. Co-Vice Presidents: Allison Burnett and Tiffany Mitchell, 11177 Overland Ave, Culver City CA 90230, (310) 842-4340
  - c. Secretary: Carol Zee, 11177 Overland Ave, Culver City CA 90230, (310) 842-4340
  - d. Treasurer: Claire Tedesco: 11177 Overland Ave, Culver City CA 90230, (310) 842-4340
5. *Organization's Purpose:* The specific purpose of this corporation is to support El Rincon Elementary School, a public elementary school for grades K through 5 in Culver City Unified School District (in Culver City, California). The group will coordinate its operations and objectives with the school administration and PTA, and will work closely with them to identify areas which may be appropriate for the groups assistance. These areas may include, but are not limited to, specialized programs, instructional support and assistance, additional instructional materials and aides, improvements to grounds, facilities and such items as deemed appropriate. All funds raised by the organization and volunteer efforts of the organization will be used for the benefit of the children attending the school full time and will be applied towards the costs and expenses of achieving the objectives described above.
6. *Specific Annual Objectives:* School supplies, computer hardware, software, and campus beautification
7. *Bank:* Wescom Credit Union, 5645 Sepulveda Blvd, Culver City, CA 90231. Authorized signers/withdrawers are Jon Varsano, Nicole Woolsey, and Claire Tedesco.
8. *Site Administrator:*   
Reginald Brunson, Principal 3/7/13  
Date
9. *Desired Use for Any Money Remaining at Year-End:* All money goes to El Rincon Elementary School for the benefit of the student body.
10. *Evidence of liability insurance as required by law:* Attached



BYLAWS OF EL RINCON BOOSTER CLUB  
A California Non Profit Corporation

I. Purposes and Offices

SECTION 1.01 Principal Office

The principal office of the corporation for the transaction of its business is located in the County of Los Angeles, State of California. The Board of Directors may at any time or from time to time change the location of the principal office from one location to another in the county.

SECTION 1.02 Specific Purposes and Objectives.

The El Rincon Booster Club has been organized and formed to support El Rincon Elementary School, a public elementary school for grades K through 5 in the Culver City Unified School District (in Culver City California). The group will coordinate its operations and objectives with the school administration and PTA and will work closely with them to identify areas which may be appropriate for the groups assistance. These areas may include, but are not limited to, specialized programs, instructional support and assistance, additional instructional materials and aides, improvements to grounds, facilities and such items as deemed appropriate. All funds raised by the organization and volunteer efforts of the organization will be used for the benefit of the children attending the school full time and will be applied towards the costs and expenses of achieving the objectives described above.

SECTION 1.03 Dissolution of the Corporation

Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of California Nonprofit Corporation Law, or the corresponding section of any future Federal tax code. Any assets not so disposed shall be disposed of by a court of competent jurisdiction of the county in which the principal office of the corporation is located. Disposal shall be made exclusively for exempt or public purposes, or be made to such organization or organizations as the court shall determine to be organized exclusively for such purposes.

## II. Membership

### SECTION 2.01 Members

The members of this corporation shall consist of the parent(s) or family of, and who reside with, a child attending El Rincon Elementary School, during the then current school year on a full time basis. No membership fees or dues shall be charged. The secretary of this corporation shall endeavor to keep a list or record of all board members, together with addresses and telephone numbers and made available to the corporation.

### SECTION 2.02 Non - Liability Members

No member of the corporation shall be personally liable for the debts, liabilities or obligations of the corporation.

### SECTION 2.03 Rights of members.

Members shall have the following rights:

- a) Attending all meetings of the board of directors, the annual meeting and any special meetings of members called by the board.
- b) Reviewing the books, records and papers of this corporation, upon reasonable notice and during business hours, except to the extent such would be related to any legal proceedings to which the corporation in a party and confidentiality is required by the corporation's attorneys; and
- c) Any other rights conferred by law or these Bylaws.

### SECTION 2.04 Annual Members Meeting.

An annual meeting of members shall be held for purposes of organization, election of Directors and the transaction of other business.

- a) Until changed by resolution duly adopted by the Board of Directors, this annual meeting shall be held with public notice during the month of May at 6:00 pm in the El Rincon Cafeteria.
- b) All members and non member Directors or Officers shall be entitled to attend the annual meeting. Either one-third (1/3) of the members who appear on record with the secretary's membership roll or roster, or a majority of the then constituted Board of Directors, whichever is less, shall constitute a quorum.
- c) Members shall be entitled to vote for Directors for the next fiscal year. The board shall nominate at least as many candidates as there are

authorized and acting Directors, and additional nominations shall be taken from the floor at the discretion of the board.

- d) All voting, including votes from Directors, may be open or secret as the Board may determine by prior resolution or by majority vote of those attending. For any voting by secret ballot, the Directors shall establish procedures to effectuate such voting and shall appoint officers or others to conduct the vote.
- e) The Secretary or Corresponding Secretary of this corporation shall endeavor to notify members of the time and place of the annual meeting and of the names of nominated Directors as prescribed by applicable law, but a failure to comply with any notice requirements shall not affect the validity of actions taken at such meeting if Members receive actual notice thereof within a reasonable time prior to such meeting.
- f) There shall be no proxies, All votes shall be made by members in actual attendance and a majority of those present and voting on a any matter shall be sufficient to approve such matter (including the election of Directors).

#### SECTION 2.05 Special Meeting of Members.

The Board of Directors may call a special meeting of the members.

- a) Such meeting shall be held at the principal office of this corporation or as otherwise designated by the Board at a time and date to be fixed by the Board.
- b) The Secretary shall give such notice to all members and non member Directors and Officers of the time, date and place of the meeting and the matters to be considered.
- c) The members may at such special meeting vote to remove a Director, fill in any vacancy in the Board of Directors, or amend bylaws in accordance with such notice.

### III. Board of Directors

#### SECTION 3.01 Number of Directors.

The Board of Directors shall consist of not less than three (3) nor more than eleven (11) number of Directors until changed by amendment to these bylaws. The initial number of the first Board of Directors shall be seven (7), subject to change by Board resolution.

#### SECTION 3.02 Quorum.

A majority of the authorized number of Directors, under section 3.01, shall constitute a quorum for the transaction of business, except to adjourn as

provided in Section 3.13. A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of Directors, if any action taken is approved by at least a majority of the required quorum for such a meeting.

#### SECTION 3.03 Powers of Directors.

Subject to the Articles of Incorporation, other sections of these bylaws and the California Nonprofit Corporation Law, the activities and affairs of this corporation shall be conducted and all corporate powers of this corporation shall be exercised by and under the Director of the Board of Directors. The Board of Directors may delegate the management of the activities of this corporation to any person or persons, management company or committee however composed, provided that the activities and affairs of this corporation shall be exercised under the ultimate direction of the Board of Directors. The Board of Directors shall have the following powers:

- a) To select and remove all Officers, agents and employees of this corporation, prescribe such powers and duties for them as shall be not be inconsistent with law, the Articles of Incorporation, or these bylaws.
- b) To conduct, manage and control the affairs and activities of this corporation, and to make rules and regulations not inconsistent with law, the Articles of Incorporation, or these bylaws.
- c) To exercise all other powers which a Board of Directors may by law exercise, limited only to the provisions of law, the Articles of Incorporation, and these bylaws.

#### SECTION 3.04 Election and Terms of Office.

Except for the terms of the Initial Directors, the term of office for each Director of this corporation shall be one (1) year. Except as otherwise provided in this article, each Director shall hold office until the expiration of his or her term and until his or her successor is nominated, elected or qualified. The successor for any director shall be elected at the annual meeting of Directors. A director may succeed himself or herself in office. All terms of directors shall run concurrently and shall not be staggered. The terms shall not succeed three concurrent terms. By majority vote, the Directors may elect a Chairman to preside over Board meetings and a Secretary to record minutes thereof.

#### SECTION 3.05 Qualifications of Directors.

Officers of the corporation shall be members who are over the age of twenty-one (21) years, and citizens and residents of this state. The President, Executive

Vice President, Vice President/Parliamentarian, Secretary and Treasurer shall be elected at the May membership meeting as provided in Section 2.04. Each officer shall hold office until his successors shall have been elected and qualified, or until his removal, death or resignation. The Board of Directors may appoint such other officers and agents referred to in Section 3.03 hereof at any time and from time to time, and all such officers or agents shall hold their office at the pleasure of the Board and shall be subject to removal by the Board at any time.

#### SECTION 3.06 Conducting of Meetings

Meetings of members shall be presided over by the President of the corporation or, in his absence, by the Executive Vice President or in the absence of both, by a chairman chosen by a majority of the members present. The Secretary of the corporation shall act as Secretary of all meetings of members, provided that in his absence the presiding officer shall appoint another person to act as Secretary of the meeting.

#### SECTION 3.07 Removal and Resignation

Any officer may be removed, either with or without cause, by a majority of the Directors at the time in office, at any regular or special meeting of the Board, and such officer shall be removed should he cease to be qualified for the office as herein required. Any officer may resign at any time by giving written notice to the Board of Directors or to the President or Secretary of the corporation. Any such resignation shall take effect if the date of the receipt of such notice or at any time specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

#### SECTION 3.08 Vacancies

Any vacancies caused by the death, resignation, removal, disqualification, or otherwise, of any officer shall be filled by the Board of Directors for the unexpired portion of the term. Vacancies occurring in offices of officers appointed at the discretion of the Board may or may not be filled as the Board shall determine.

#### SECTION 3.09 Adjournment

A majority of the Directors present, whether or not a quorum is present, may adjourn any meeting to another time and place.

### SECTION 3.10 Meeting by Conference Telephone.

Members of the Board of Directors may participate in a meeting through use of conference telephone or similar communications equipment, so long as all members participating in such meeting can hear one another. Participation in an electronic or telephone meeting constitutes presence in person at such meeting.

### SECTION 3.11 Action Without a Meeting.

Any action required or permitted to be taken by the Board of Directors may be taken without a meeting if all members of the Board, not including any "Interested Director" as defined in Section 5233 of the California Nonprofit Corporation Law, shall individually or collectively consent in writing to action. Such written consent or consent shall be filed with the minutes of the proceedings of the Board.

### SECTION 3.12 Right of Inspection.

Every Director shall have the absolute right at any reasonable time to inspect and copy all books, records and documents of every kind and to inspect the physical properties of the corporation.

### SECTION 3.13 Place of Meetings

Meetings of the Directors shall be held at such places in the County of Los Angeles, State of California, or elsewhere, as may be designated from time to time by the Board of Directors.

### SECTION 3.14 Regular Meetings

Regular meetings of the Board of Directors shall be held at such time and such place as shall be prescribed from time to time by resolution of the Board.

### SECTION 3.15 Special Meetings

A special meeting of the Board of Directors shall be held whenever called by the President, or if he is absent or unable to act, by the Vice President, or by any four (4) Directors.

### SECTION 3.16 Notice

Notice of the time and place of a special meeting shall be given to each Director.

### SECTION 3.17 Committees.

The Board of Directors may, by resolution adopted by a majority of the number of Directors then in office, provided that a quorum is present, create one or more committees; each consisting of one (1) or more Directors, and delegate to such committees any of the authority of the Board, except with respect to:

- a) Approval of any action for which the California Nonprofit Corporation Law also requires approval of the members or approval of a majority of all members.
- b) Filling of vacancies on the Board of any committee.
- c) Amendment or repeal of these bylaws or the adoption of any new bylaws.
- d) Amendment or repeal of any resolution of the Board which by its express terms is not so amenable or repealable.

#### SECTION 3.18 Compensation

The Board of Directors and all officers of this corporation shall serve without compensation.

#### IV. Directors

#### SECTION 4.01 Officers

The officers of this corporation shall be a President, Vice President, Secretary and Treasurer. The corporation may also have, at the discretion of the board, one or more Vice Presidents, one or more Assistant Secretaries and one or more Treasurers and such other officers as may be designated by the board and elected in accordance with section 4.02. Any number of offices may be held by the same person, except that neither the Secretary nor the Treasurer may serve concurrently as the President.

#### SECTION 4.02 Election

Directors shall be corporation members who are over the age of twenty-one (21) years and citizens and residents of this state. The officers and Directors shall be elected at the May general membership meeting by a majority vote of the attending and voting regular members. The Executive Committee shall make nominations. Nominations may also be made from the floor at the meeting for the elections. No person shall be submitted to the membership as a candidate for any office without that person's consent. Directors and officers are to serve until the end of the fiscal year or until a successor is elected and qualified.

#### SECTION 4.03 Removal and Resignation.

Any officer may be removed, either with or without cause, by a majority of the Directors at the time in office, at any regular or special meeting of the Board, and such officer shall be removed should he cease to be qualified for the office as herein required.

Any officer may resign at any time by giving written notice to the Board of Directors or to the President or Secretary of the corporation. Any such resignation shall take effect if the date of the receipt of such notice or at any

time specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

#### SECTION 4.04 Vacancies.

Vacancies shall be filled by appointment by the members of the Board for the duration of the term.

#### SECTION 4.05 Non-Liability of Directors

The Directors shall not be personally liable for the debts, liabilities or other obligations of the corporation.

#### SECTION 4.06 Powers

The directors shall exercise the powers of the corporation, control its property, and conduct its affairs, except as otherwise provided by law, by the Articles of Incorporation, or by these Bylaws.

#### SECTION 4.07 Duties of President

The President shall be the representative of the Board of Directors. He/She shall have general control and management of the affairs, property and business of this corporation, subject to the control of the Board of Directors and the provisions of these Bylaws. He/She shall preside at all meetings of the members and of the Board of Directors. He/She shall perform all duties incident to the office of President and such other duties as may from time to time be assigned to him by the Board of Directors. He/She shall appoint the chairman and members of all committees and shall have the power to remove any chairman or member there from at his pleasure. He shall, whenever it may be necessary in his opinion, prescribe the duties of officers and employees of this corporation whose duties are not otherwise defined in these Bylaws or by the Board pursuant to the authority contained in these Bylaws.

#### SECTION 4.08 Duties of Vice President

The Executive Vice President shall assume the duties and powers of President in the President's absence or disability to act and shall perform such other duties and possess such other powers as shall be prescribed and conferred by the Board of Directors or by the President.

#### SECTION 4.09 Duties of Secretary

The Secretary shall:

- a. Keep at the principal office of the corporation the original or a copy of these Bylaws as amended or otherwise altered to date.
- b. Keep at the principal office of the corporation or at such other place as the Board of Directors may order, a Book of Minutes of all meetings of the Directors and members, recording herein the time and place of holding, whether



regular or special, and of special, how authorized, notice thereof given, the names of those present at meetings of Directors, the number of members present at meetings of members, and the proceedings thereof.

c. See that all notices are duly given in accordance with the provisions of these Bylaws or as required by law.

d. Be the custodian of the records of the corporation.

e. Keep at the principal office of this corporation membership book containing the name and address of each member, and in any case where membership has been terminated, record such fact in the book together with the date on which the membership ceased.

f. Keep accurate minutes of the proceedings of the general membership, executive committee and Board of Directors meetings and in general perform all duties incident to the office of Secretary and such other duties as may be required by law, by the Articles of Incorporation in this corporation, and by these Bylaws, which may be assigned to him from time to time by the Board of Directors.

#### SECTION 4.10 Duties of Treasurer

a. The treasurer shall receive funds paid to the organization and shall deposit the same in the official depositories designated by the Board of Directors. The Treasurer shall disburse the funds in the manner budgeted or authorized by the Board of Directors. All disbursement shall be made by check, which shall show the payee, items of services rendered or goods purchased, and the amount of payment. All checks shall require two signatures, both of which shall be Committee members. Normally the President and the Treasurer will sign all checks, but others may be authorized to sign.

#### V. Indemnification

##### SECTION 5.01 Statutory Indemnity.

This corporation shall and hereby does indemnify its Directors, Officers and employees to the fullest extent permitted by the California Nonprofit Corporation Law, including without limitation, the provision of section 5238 of the California Corporations Code which are incorporated into these bylaws.

#### VI. Amendment

These Bylaws may be altered, amended, repealed by a majority of members present in person at any meeting of members present in person at any meeting of members at which a quorum is present.

#### VII. Corporate Obligations and Actions

#### SECTION 6.01 Minutes of Meetings

The Corporation shall keep as its principal office, or at such other place as the Board of Directors may order, a Book of minutes of all meetings of Directors and of all meetings of members with the time and place of holding, whether regular or special, and if special, how authorized, the notice given, the names of those present at meetings of directors, the number of members present at meetings of members, and the proceedings thereof.

#### SECTION 6.02 Book of Account

The Corporation shall keep and maintain adequate and correct accounts of its properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains and losses.

#### SECTION 6.03 Records Available to Assessor

Under request of an assessor, the corporation shall make available at its principal office in California or at a place mutually acceptable to the assessor and to the corporation a true copy of business records relevant to the amount, cost and value of property, subject to local assessment, which it owns, claims, possesses or controls within the country.

#### SECTION 6.04 Annual Report

At the end of each fiscal year, the outgoing Board of Directors shall prepare and publish, or cause to be prepared and published, an annual report of receipts and disbursements of the corporation, and shall determine the form in detail in which the report shall be made. The President shall present the annual report at the Annual meeting.

### VIII

#### SECTION 7.01 Fiscal Year

The fiscal year of the Corporation shall be from July 1 to June 30.

### IX. Bylaws

#### SECTION 8.01 Effective Date

These Bylaws shall become effective immediately upon adoption. Amendments to these Bylaws shall become effective immediately upon their adoption unless the Board of Directors or members of the Corporation in adopting them provided that they are to become effective at a later date.

SECTION 8.02 Amendment

These Bylaws may be altered, amended, repealed by a majority of members present in person at any meeting of members present in person at any meeting of members at which a quorum is present.

I hereby certify that I am duly elected and acting Secretary of EL RINCON BOOSTER CLUB, a California non-profit Public Benefit Corporation, and that the foregoing Bylaws comprising of eleven (11) pages, constitute the Bylaws of said corporation as duly adopted at a meeting of the Board of Directors thereof held on August 2012.

IN WITNESS WHEREOF, I have hereunto subscribed my name

\_\_\_\_\_  
Carol Zee, Recording Secretary

\_\_\_\_\_ (date)

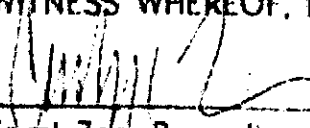
Attached hereto is a complete and correct copy of the Bylaws of such corporation, adopted as of August 2012.

**SECTION 8.02 Amendment**

These Bylaws may be altered, amended, repealed by a majority of members present in person at any meeting of members present in person at any meeting of members at which a quorum is present.

I hereby certify that I am duly elected and acting Secretary of EL RINCON BOOSTER CLUB, a California non-profit Public Benefit Corporation, and that the foregoing Bylaws comprising of eleven (11) pages, constitute the Bylaws of said corporation as duly adopted at a meeting of the Board of Directors thereof held on August 2012.

IN WITNESS WHEREOF, I have hereunto subscribed my name

  
\_\_\_\_\_  
Carol Zee, Recording Secretary

August 16, 2012 (date)

Attached hereto is a complete and correct copy of the Bylaws of such corporation, adopted as of August 2012.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/14/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| <b>PRODUCER</b><br>R.V. Nuccio & Associates, Inc.<br>10148 Riverside Drive<br>Toluca Lake, CA 91602 | <b>CONTACT NAME:</b><br><b>PHONE (A/C. No. Ext):</b> _____ <b>FAX (A/C. No.):</b> _____<br><b>E-MAIL ADDRESS:</b> _____  |                               |        |   |       |   |  |                   |  |                   |  |                   |  |                   |  |
|---|--|-------------------------------|--------|---|-------|---|--|-------------------|--|-------------------|--|-------------------|--|-------------------|--|
| <b>INSURED</b><br>El Rincon Booster Club<br>11177 Overland Ave<br>Culver City, CA 90230             | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> </thead> <tbody> <tr> <td><b>INSURER A:</b> Firemans Fund Insurance Company</td> <td style="text-align: center;">21873</td> </tr> <tr> <td><b>INSURER B:</b> AIG Group Insurance Trust</td> <td></td> </tr> <tr> <td><b>INSURER C:</b></td> <td></td> </tr> <tr> <td><b>INSURER D:</b></td> <td></td> </tr> <tr> <td><b>INSURER E:</b></td> <td></td> </tr> <tr> <td><b>INSURER F:</b></td> <td></td> </tr> </tbody> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | <b>INSURER A:</b> Firemans Fund Insurance Company | 21873 | <b>INSURER B:</b> AIG Group Insurance Trust |  | <b>INSURER C:</b> |  | <b>INSURER D:</b> |  | <b>INSURER E:</b> |  | <b>INSURER F:</b> |  |
| INSURER(S) AFFORDING COVERAGE   | NAIC #   |                               |        |   |       |   |  |                   |  |                   |  |                   |  |                   |  |
| <b>INSURER A:</b> Firemans Fund Insurance Company   | 21873  |                               |        |   |       |   |  |                   |  |                   |  |                   |  |                   |  |
| <b>INSURER B:</b> AIG Group Insurance Trust   |  |                               |        |   |       |   |  |                   |  |                   |  |                   |  |                   |  |
| <b>INSURER C:</b>   |  |                               |        |   |       |   |  |                   |  |                   |  |                   |  |                   |  |
| <b>INSURER D:</b>   |  |                               |        |   |       |   |  |                   |  |                   |  |                   |  |                   |  |
| <b>INSURER E:</b>   |  |                               |        |   |       |   |  |                   |  |                   |  |                   |  |                   |  |
| <b>INSURER F:</b>   |  |                               |        |   |       |   |  |                   |  |                   |  |                   |  |                   |  |

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDL INSR | SUBR WVD | POLICY NUMBER             | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|----------|---|-----------|----------|---------------------------|-------------------------|-------------------------|---|
| A        | <b>GENERAL LIABILITY</b>  |           | ✓        | MXG 07326202<br>SSG045147 | 11/15/2012              | 11/15/2013              | EACH OCCURRENCE \$ 1,000,000  |
|          | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC |           |          |                           |                         |                         |   |
|          | <b>AUTOMOBILE LIABILITY</b>   |           |          |                           |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Par person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$ |
|          | <b>UMBRELLA LIAB</b>  |           |          |                           |                         |                         | EACH OCCURRENCE \$  |
|          | <b>EXCESS LIAB</b>  |           |          |                           |                         |                         | AGGREGATE \$  |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>  |           |          |                           |                         |                         | WC STATUTORY LIMITS OTH-ER<br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$                          |
| B        | Directors & Officers  |           |          | NDF57696841               | 11/15/2012              | 11/15/2013              | \$ 1,000,000  |
| C        | AD&D Medical Plus   |           |          | SRG0009116292             | 11/15/2012              | 11/15/2013              | \$ 10,000   |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

|                           |  |
|---------------------------|--|
| <b>CERTIFICATE HOLDER</b> | <b>CANCELLATION</b><br><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br>Robert V. Nuccio |
|---------------------------|--|



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/14/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|   |  |                        |
|---|--|------------------------|
| <b>PRODUCER</b><br>R.V. Nuccio & Associates, Inc.<br>10148 Riverside Drive<br>Toluca Lake, CA 91602 | <b>CONTACT NAME:</b> _____<br><b>PHONE (A/C, No, Ext):</b> _____ <b>FAX (A/C, No):</b> _____<br><b>E-MAIL ADDRESS:</b> _____ |                        |
|   | <b>INSURER(S) AFFORDING COVERAGE</b>   |                        |
| <b>INSURED</b><br>El Rincon Booster Club<br>11177 Overland Ave<br>Culver City, CA 90230             | <b>INSURER A:</b> Firemans Fund Insurance Company  | <b>NAIC #</b><br>21873 |
|   | <b>INSURER B:</b> AIG Group Insurance Trust  |                        |
|   | <b>INSURER C:</b>  |                        |
|   | <b>INSURER D:</b>  |                        |
|   | <b>INSURER E:</b>  |                        |
|   | <b>INSURER F:</b>  |                        |

**COVERAGES**      **CERTIFICATE NUMBER:** \_\_\_\_\_      **REVISION NUMBER:** \_\_\_\_\_

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDL SUBR INSR WVD                  | POLICY NUMBER             | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS   |
|----------|---|-------------------------------------|---------------------------|-------------------------|-------------------------|--|
| A        | <b>GENERAL LIABILITY</b><br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | <input checked="" type="checkbox"/> | MXG 07326202<br>SSG045147 | 11/15/2012              | 11/15/2013              | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000 |
|          | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS  |                                     |                           |                         |                         |  |
|          | <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR<br><b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br>DED \$      RETENTION \$  |                                     |                           |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$   |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below   | Y/N                                 | N/A                       |                         |                         | WC STATUTORY LIMITS      OTH-ER<br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$  |
| B        | Directors & Officers  |                                     | NDF57696841               | 11/15/2012              | 11/15/2013              | \$ 1,000,000   |
| C        | AD&D Medical Plus   |                                     | SRG0009116292             | 11/15/2012              | 11/15/2013              | \$ 10,000  |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Event Description: Various  
 Start Date of Event: 11/15/2012  
 End Date of Event: 11/14/2013

|  |   |
|--|---|
| <b>CERTIFICATE HOLDER</b><br>Culver City Unified School District<br>4034 Irving Place<br>Culver City, CA 90232 | <b>CANCELLATION</b><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br><b>AUTHORIZED REPRESENTATIVE</b><br>Robert V. Nuccio |
|--|---|

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – DESIGNATED  
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

| Name Of Additional Insured Person(s) Or Organization(s)  |
|--|
| Culver City Unified School District<br>4034 Irving Place<br>Culver City, CA 90232                      |
| Information required to complete this Schedule, if not shown above, will be shown in the Declarations. |

**Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.

3/12/13

14.4a

**BOARD REPORT**

**14.4a Discussion and Action on Resolution #12-2012/2013 (HR) to Reduce or Discontinue Particular Kinds of Service Pursuant to Education Code Section 44955**

The Superintendent is recommending to the Board of Education that it take action on this proposed resolution reducing or discontinuing particular kinds of certificated services.

In order to meet notification deadlines for certificated personnel, the Board must act to direct the Superintendent or designee to determine which employees are to receive notice of layoff as a result of the reduction or discontinuance of particular kinds of service(s). The Superintendent or designee will follow applicable Education Codes and Board Policies in issuing appropriate notices to specific personnel on or before March 15, 2013.

This Resolution relates to the reduction or discontinuance of particular kinds of certificated service by 3.0 FTE'S.

RECOMMENDED MOTION: It is recommended that the Board of Education Approve Resolution #12-2012/2013 (HR), Regarding the Reduction or Discontinuance of Particular Kinds of Service Now Being Performed by Certificated Employees.

Moved by:

Seconded by:

Vote:



**BEFORE THE GOVERNING BOARD OF THE  
CULVER CITY UNIFIED SCHOOL DISTRICT  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

**RESOLUTION NO. 12**

**REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE**

**WHEREAS**, pursuant to Education Code Section 44955, it is the opinion of this Board that it has become necessary to reduce or discontinue particular kinds of services; and

**WHEREAS**, this Board does not desire to reduce the services of permanent certificated employees based upon a reduction of average daily attendance during the past two years; and

**WHEREAS**, it is the opinion of this Board that the following particular kind of service be reduced or discontinued for the 2013-2014 school year:

- |  |                |
|--|----------------|
| <b>1. CCMS Specialized Academic Instructor (SDC) – Emotionally Disturbed</b> | <b>1.0 FTE</b> |
| <b>2. CCHS Specialized Academic Instructor (RSP) Teaching Math</b>           | <b>0.6 FTE</b> |
| <b>3. CCMS Specialized Academic Instructor (RSP) Teaching English</b>        | <b>1.0 FTE</b> |
| <b>4. Elementary School Specialized Academic Instructor (RSP)</b>            | <b>0.4 FTE</b> |

**WHEREAS**, it is the opinion of this Board that it is necessary by reason of the aforementioned reduction of service to decrease the number of certificated employees by the equivalent of 3.0 FTE employee for the 2013-2014 school year;

**WHEREAS**, in determining the amount of service to be reduced, the Governing Board has considered all assured attrition, and the reductions identified above are in addition to assured attrition known at the time of this resolution;

**WHEREAS**, the Education Code requires that various actions be taken and notices be forwarded no later than March 15th of each school year regarding layoffs of certificated personnel resulting from reductions of particular kinds of service;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Board of the Culver City Unified School District, that for the 2013-2014 school year, the particular kind of service to be provided by said District shall be and hereby is reduced to the extent hereinabove set forth.

**BE IT FURTHER RESOLVED** that due to the reduction or discontinuance of the particular kind of service set forth above, the legal number of employees of the District, pursuant to Education Code Section 44955, not be reemployed for the 2013-2014 school year.

**BE IT FURTHER RESOLVED** that the Superintendent, or designee, is directed to give Notice of Recommendation Not to Reemploy, in accordance with the provisions of Sections 44949 and 44955 of the Education Code, to the number of certificated employees allowed pursuant to Education Code Section 44955.

**BE IT FURTHER RESOLVED** that the Superintendent, or designee, is delegated the authority to take all actions necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing Resolution was adopted by the Governing Board of the Culver City Unified School District on the \_\_\_\_ day of March, 2013, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_, President  
Governing Board of the Culver City Unified  
School District

I, \_\_\_\_\_, Clerk of the Governing Board of the Culver City Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its regular meeting held on March \_\_\_\_, 2013.

\_\_\_\_\_, Clerk  
Governing Board of the Culver City Unified  
School District